

OFFICIAL GAZETTE



GOVERNMENT OF GOA

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Department of Personnel

Notification

6/8/83-PER-Part-I

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Goa, in consultation with the Goa Public Service Commission vide their letter No. COM/I/24/88 dated 17-4-1995, hereby makes the following rules so as to further amend the Goa, Daman and Diu Civil Service Rules, 1967, namely:—

1. *Short title and commencement* — (1) These rules may be called the Goa Civil Service (Amendment) Rules, 1995.

(2) They shall come into force at once.

2. *Amendment of Schedule I* — In the Schedule I to the Goa, Daman and Diu Civil Service Rules, 1967, under the heading 'Junior Grade Posts' for existing entry at Sr. No. 3, the following entry shall be substituted, namely:—

"3. Deputy Director (Panchayat), North and South ... "2".

By Order and in the name of the Governor of Goa.

B. N. Bhat, Under Secretary (Personnel).

Panaji, 12th May, 1995.

Notification

15/8/86-PER

Government had under consideration the question of prescribing the training programme for Probationary Officers in the cadre of Mamlatdar/Joint Mamlatdar/BDO. Accordingly,

the Government is pleased to prescribe the training programme as shown in the Annexure enclosed.

2. The Collector of North/South may please ensure that the training of the Probationary Officers in the said cadre is conducted as far as possible in accordance with the training programme and variation in the details of their training programme should be allowed only in genuine cases with the approval of the Government. No variation should, however, be made so as to change the general pattern of the training laid down.

3. The Probationary Officers in the said cadre deputed for training should be asked to maintain a monthly diary in a narrative form so as to give the Collector of North/South Goa an idea of the training they secured. They should also be asked to give in writing their suggestions, if any, regarding the work which they are called upon to do. The Probationary Officers undergoing training should be asked to submit their diaries to the Collector of North/South Goa for his perusal.

4. The Collector of North/South Goa should obtain quarterly reports from the Head of Departments/Offices and others to whom the Probationary Officers are attached for training, showing whether the trainees have taken sufficient interest in their training and acquired fairly good knowledge of the work they are supposed to learn. The Collector North/South Goa should give such instruction to the officers conducting the training, as may be necessary. The Collector of North/South Goa should also take continuous personal interest in the training of these officers at every stage and at the end of the training furnish his report to the Government about the performance of the trainee Officers.

5. The Heads of Departments/Officers to whom Probationary Officers will be attached should draw detailed training programme during the training period of the Officers in their respective departments/Offices and send a copy of the same to the Collector North/South, Goa.

6. This issues in supersession of Government Notification of even number dated 7-4-1986.

By order and in the name of the Governor of Goa.

B. N. Bhat, Under Secretary (Personnel).

Panaji, 27th March, 1995.

ANNEXURE

TRAINING PROGRAMME FOR PROBATIONARY
MAMLATDARS/JOINT MAMLATDARS/BLOCK
DEVELOPMENT OFFICERS FOR A PERIOD OF
ONE YEAR

A. Office of the Mamlatdar 2 months:

First one month—During this period the Probationary Officer should be attached to an experienced Talathi to learn thoroughly the working of:—

1. Record of Rights/Maintenance of records of right after promulgation/inspection of crops and maintenance of its register, etc.
2. Recovery of Land Revenue and other Government dues.
3. Detection of encroachments, etc.
4. Preparation of index of lands.
5. Transfer of ownership or other rights - Mutation entries.
6. Matters regarding Bund, Sluice gates, prevention of introduction of saline water in paddy fields, etc.

Next half month—The Probationer should be attached to a Tax Inspector and Circle Inspector for acquiring knowledge regarding—

1. Recovery and other revenue matters.
2. Matriz Predial (Land Tax), Entertainment Tax, etc.
3. Inspection of cinemas.
4. Certificates of Mutations in record of rights.
5. Inquiry in land conversion cases.
6. Preparation of reports to be made to the Mamlatdar.
7. Valuation of lands and properties.
8. Handing over possession of land or dwelling house to tenants, etc. under Agricultural Tenancy Act, 1964.

Next half month—During this period the Probationer should be attached to a Mamlatdar and he should acquire knowledge of the actual working of each Section in the office and should personally work out cases pertaining to each compilation. The Mamlatdar should also arrange for the study of the proceedings in cases under the different legislations for the benefit of the Probationer.

The Probationer should also—

1. Accompany the Mamlatdar on tour and help him in his work.
2. Work as Tax Inspector/Head Clerk/Aval Karkun at least for a week.
3. Prepare reports to be submitted to the Deputy Collector/Collector.

B. Office of the Block Development Officer (1 month)

During this period the Probationer should be attached to a Block Development Officer. He should learn the working of the Village Panchayats and should acquire the knowledge of work of Village Panchayat Secretary and Gram Sevak. In Block Office he should acquire knowledge of the actual working of each Extension Officer. He should also—

1. Accompany the Block Development Officer on tour and help him in his work.
2. Prepare reports of the inspection of Village Panchayats to be submitted by the Extension Officer (Panchayats) to the Block Development Officer and Deputy Director of Panchayats/Director of Panchayats.

C. Directorate of Settlement and Land Records (one month)

During this period the Probationer should be attached to the office of the Mamlatdar for Record of Rights and Enquiry Office, City Survey for acquiring knowledge regarding:—

1. Cases of Record of rights.
2. Working of Talathis, Circle Inspectors and Aval Karkuns.
3. Working of Field Surveyors in demarcation of land.
4. Valuation of properties.
5. Determination of rightful owner of each piece of land, etc.

D. Directorate of Accounts (2 weeks)

The Probationer should be placed under an Accounts Officer during this period to have first hand experience of the Treasury and accounts procedures and various functions and duties of Drawing and Disbursing Officers.

E. Directorate of Social Welfare (one week) —

During this period the Probationer should be given knowledge of various schemes available for the benefits of Scheduled Castes and Scheduled Tribes Communities, etc.

F. Provedoria (Institute of Public Assistance) (one week) —

The Probationer should acquire knowledge of various schemes on which he will have to act while working as Mamlatdar or Block Development Officer.

G. Collectorate of North/South —

During this period the Probationer should be attached to the main dealing hands in the office. The Probationer should dispose a portion of work of dealing hands and also record brief notes on the work of some of the dealing hands. During this period he should also acquire knowledge of working of each section of the office of the Deputy Collector.

H. Rural Development Agency (2 weeks) —

In this agency, the Probationer should acquire knowledge of implementation of various schemes vis-a-vis the procedures, etc., during the period of two weeks.

I. Town Planning Department (one week) —

The Probationer will be attached to the Town Planning Department for a period of one week during which he will acquire knowledge of various schemes and legislations administered by the Department.

J. Co-operative Department (one week) —

The Probationer should acquire knowledge of various schemes and legislations on which he will have to act while working as Mamlatdar or Block Development Officer.

K. Appointment as Joint Mamlatdar (three months) —

On his appointment as Joint Mamlatdar, the Probationer will independently dispose such of the Revenue and other cases, as may be allotted/transferred to him by the full fledged Mamlatdar of the Taluka or by the Deputy Collector or by the Additional Collector or by the Collector or by the Government.

L. Institutional Training (one month) —

During this period the Probationer should undergo Institutional Training in any of the Training Institutes in Maharashtra or any other State for acquiring knowledge of office procedure, service matters and modern management techniques.

M. District Court (two weeks) —

The probationers attached to the course will acquire knowledge about the various judicial procedure and also observe and learn the procedures for conducting the course and learn to write the judicial orders.

N. Police Department (two weeks) —

The probationers will acquire the knowledge of working of the Police Department and learn the different aspects of filing of charge-sheets, writing of cases, matters of interrogation and investigations, etc.

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Department of Community Development and Panchayats

Directorate of Panchayats

Order

1/15(60)/94-CDP

Sanction of the Government is hereby accorded for the creation of the post of Secretary to the State Election Commission, in the Senior Grade of the Goa Civil Service in the pay scale of Rs. 3000-100-3500-125-4500 with immediate effect, for a period of one year at the first instance.

The expenditure shall be debited to the budget Head 2515 — Other Rural Development Programme, 101 — Panchayat Raj, 16 — State Election Commission (Non-Plan).

This issues with the concurrence of the Finance Department vide their U. O. No. 1330 dated 24-4-1995.

By order and in the name of the Governor of Goa.

G. G. Kambli, Director of Panchayats and Ex. Officio Joint Secretary.

Panaji, 4th May, 1995.

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Law (Establishment) Department

Office of the Chief Electoral Officer

Notification

3-1-87/ELEC-Vol. - II

The following Notification No. 56/95 (8), dated 4-5-1995 issued by the Election Commission of India, New Delhi is hereby published for general information.

D. N. Kamble, Asstt. Chief Electoral Officer.

Panaji, 12th May, 1995.

ELECTION COMMISSION OF INDIA

*Nirvachan Sadan,
Ashoka Road,
New Delhi—110 001.*

*Dated: 4th May, 1995
14 Vaisāka, 1917 (Saka).*

Notification

No. 56/95 (8). — WHEREAS, the Election Commission has, under the provisions of the Election Symbols (Reservation and Allotment) Order, 1968, reviewed the poll performance of all political parties at the general election to the State Legislative Assembly of Sikkim held in November - December, 1994 in terms of paras 6 and 7 of the Election Symbols (Reservation and Allotment) Order, 1968; and

2. WHEREAS, as a result of aforesaid review, the Commission *vide* its order dated 27-4-1995, has held that the Rising Sun Party, which was hitherto a recognised State Party in the State of Sikkim, is no longer entitled to be so recognised as a State Party in the State of Sikkim in terms of the provisions of paragraphs 6 and 7 of the Election Symbols (Reservation and Allotment) Order, 1968;

3. NOW, THEREFORE, in pursuance of clause (b) and (c) of sub-para (1) and sub-para (2) of paragraph 17 of the Election Symbols (Reservation and Allotment) Order, 1968, the Election Commission hereby makes the following further amendments to its Notification No. 56/92, dated 7-1-1993, published as O. N. 2(E), dated 8-1-1993 in the Gazette of India, Extraordinary, Part-II, Section 3(iii), and as amended from time to time, namely:—

(I) IN TABLE - II of the said Notification, — against the entry “SIKKIM” in column 1, the existing entries in Column (2), (3) and (4) relating to “1. Rising Sun Party” respectively shall be DELETED.

(II) IN TABLE - III of the said Notification, — after the existing entries at Sl. No. 399, the following entries shall be inserted under column (1) and (2) respectively:—

“400”. “Rising Sun Party; Office: Ranipool, Sikkim”.

By order,

S. K. MENDIRATTA,
Secretary.